



# Kachemak Kids

## Early Learning Center

*Mission: to provide a safe nurturing cooperative style preschool and child care program that strengthens families through the education of parents and staff.*

**Job Title: Teacher**

Classification: Permanent, full time or part time; Hourly wage DOE

Supervised By: Executive Director

Closing Date: Open until filled

**Job Qualifications:**

1. High School Diploma or equivalent
2. Experience with young children
3. BA, AA degree, CDA, or college credits in ECE preferred
4. Must pass state and federal background checks.
5. Must have Infant and Child CPR/First Aid Certification

**Applicant Qualities:**

1. Able to work as a member of a team.
2. Able to accept guidance and direction from director

**Responsibilities:**

1. Foster an environment that encourages children and families to develop their full potential.
2. Supervise children ensuring their safety and general well being.
3. Work as a team member to facilitate high quality educational program.
  - a. Develop consistent, positive, class routine,
  - b. Submit monthly plans for centers to Executive Director.
  - c. Move comfortably between classrooms and work with all ages.
4. Maintain positive, respectful communication with parents.
  - a. Remain open to parent concerns or suggestions.
  - b. Provide information regarding child development and parenting when asked by parents. Assist with parent/teacher conferences.
  - c. Support parents in their roles as classroom volunteers.
5. Attend staff meetings.
6. Assist in maintaining a clean, organized, safe facility.
7. Participate in professional development and educational opportunities.
  - a. Register with SEED.
  - b. Participate in workshops and classes as availability allows.

Interested candidates should send cover letter, resume and contact information for three references (at least one professional) to: Bobbi Larrivee, KKELC, 3838 Bartlett Street, Homer, AK 99603 For further information call: 235 2205

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